

TEACHER/ROOM COORDINATOR INFORMATION FORM

Dear Parents and Guardians,

Each year room coordinators assist teachers in organizing classroom events and celebrations.

This form will be used by your student's teacher and room coordinator to inform you about what is happening in the classroom and organize "send in" items.

Please complete the below information and return the form to your child's teacher as soon as possible.

Thank you for your help in making this a fun year for our students!

Student's
Name _____

Student's
Teacher _____ Grade _____

Parent/Guardian
Name _____

Parent/Guardian Cell Phone _____

Parent/Guardian E-mail _____

Do you give permission for your information and your child's picture to be on the class Shutterfly site? Shutterfly sites are only accessible to classroom parents and teachers.

Yes / No (circle answer)