

Upper Township School District 2022-2023 Remote Learning Plan (Policy 2425)

Instructional Programming

1. Regardless of the option for learning, ALL STUDENTS in Grades PK-8 will be provided with at least 4 (four) Hours of active instructional contact time per day. Additionally, all students will have equitable access and opportunity to all instructional practices and programs.
2. Active instructional contact time will include a combination of **(if needed and when permissible)**:
 - a. In-Person Instruction.
 - b. Synchronous Remote Instruction.
 - c. Asynchronous Remote Instruction.
 - d. Pre-recorded Remote Instruction.
 - e. Live Remote Instruction (Zoom).
 - f. Independent Study/Reading/Practice.
3. Teachers will wait up to 72 hours for symptomatic students/external close contacts of symptomatic people to produce a negative test before putting together any missed work or assignments. Confirmed positives will start makeup work immediately.
4. Once confirmed, the teacher works directly with families. All communication will be between the staff member and family.
5. Whatever arrangements are made between the staff member and family will be acceptable. Once scheduled, students must have access to resources/materials/assignments in whatever form is practical for the age of the students.
6. For all intents and purposes, teachers are to treat these situations as they do for students who miss school with the flu or a medical injury.
7. **IF** a building or school is closed due to COVID-19, **THEN**, we will replicate “remote” instruction as we did during the Pandemic in some similar format.
8. Middle School Instruction
 - a. Work will be sent home via Google Classroom (videos whenever possible). Students will have access to the work on the day it would be delivered in class.
 - b. Devices will be sent home, whenever needed.

- c. Individual materials (i.e. independent reading books; math books) will be sent home, whenever needed.
9. Elementary School Instruction
- a. Work will be sent home via Google Classroom (videos whenever possible). Students will have access to the work on the day it would be delivered in class.
 - b. Devices will be sent home, whenever needed.
 - c. Individual materials (i.e. independent reading books; math books) will be sent home, whenever needed.
10. Primary School Instruction
- a. Work will be sent home via SeeSaw (videos whenever possible). Students will have access to the work on the day it would be delivered in class.
 - b. Devices will be sent home, whenever needed.
 - c. Individual materials (i.e. independent reading books; math books) will be sent home, whenever needed.
11. Programs designed to continuously measure student growth and learning
- a. BSI (push in, pull out)
 - b. Invention Blocks
 - c. Accelerated Learning classes (MS)
 - d. Benchmark Assessments
 - i. F&P
 - ii. Aimsweb Math and ELA
 - iii. Map Math and ELA
 - iv. NJSLA
 - v. NJ Start Strong

Digital Divide: Technology and Connectivity

- 1. ALL STUDENTS will have access to a district-owned device/charger/bag to be used for the entire 2022-2023 school year:
 - a. By way of survey, the District has identified those families in need of connectivity and/or devices and accessories.
 - b. The District will provide district-owned devices to ALL students.
 - c. The District has partnered with Comcast to ensure that all internet and WIFI services will be operational for the entire 2022-2023 school year.
 - d. To ensure that all devices and remote services remain operational for the entire 2022-2023 school year, teachers and District Technicians will monitor and troubleshoot issues on a daily basis.

By way of survey, the District has identified those families in need of connectivity and/or devices and accessories.

Addressing Special Education Needs

1. All ELL students will have access to the required services and accommodations contained in current IEPs, 504s or personalized learning plans (to the greatest extent possible). Any outstanding services will be rescheduled once returned to full-day, in-person learning.
2. Case managers, ELL staff and support staff will continue to utilize current methods to communicate, track and document rendered services, student progress and compliance with all accommodations and modifications.
3. Case managers, ELL staff and support staff will continue to use alternate methods of instruction (DI, google classroom, online resources and apps, Slides) to ensure equal access to all available resources and support.
4. September PD was created and implemented to provide training for teachers, staff and administrators related to culturally responsive teaching and learning for all groups of students.

Addressing English Language Learners (ELL) Needs

1. Students with disabilities will have access to the required services and accommodations contained in current IEPs (to the greatest extent possible). Any outstanding services will be rescheduled once returned to full-day, in-person learning.
2. Case managers, special education staff and support staff will continue to utilize current methods to track and document rendered services, student progress and compliance with all accommodations and modifications.
3. Case managers will continue to communicate and hold meetings (phone, email, Zoom, in-person meetings) with families to ensure services continue to be implemented in accordance with IEPs (to the greatest extent possible).

Attendance Plan

1. The appropriate changes for attendance coding and reporting have been made within Genesis (District SIS); allowing for the proper documentation of student attendance and the impact of attendance on promotion, retention, discipline and student performance.
2. Updated information regarding attendance has been provide to all families at the beginning of the 22-23 school year. Additionally, communication between the District and families occurs when students accrue 4, 5 and 10 days of missed school that count against truancy.

Meal Distribution

1. Students will be able to order Virtual/Remote Learning meals online through our school website: www.upperschools.org.
2. Any student requesting meals will receive 5 days of breakfast and lunch on Wednesdays.
3. If required, transportation arrangements will be scheduled.

Facilities Plan

1. Buildings will continue to be maintained throughout all extended periods of closure. Such plans are contained in the 22-23 Reopening Plan and available for review.
2. Custodial staff will be scheduled to work, with all safety measure remaining in place, to ensure that all buildings and facilities are properly and safely maintained; regardless of operational status.

Essential Employees

1. The list of essential employees is contained in the 22-23 Reopening Plan. If and when the District must transition to remote or virtual learning, all relative information including this list will be forwarded to the County DOE.